

The Bath County School Board met in a Joint Work Session with the Board of Supervisors on Thursday, April 9, 2015 at 6:30 P.M. at School Administration Building.

PRESENT:

- Dr. Ellen R. Miller, Board Chair**
- Mr. Eddie H. Ryder, Board Vice-Chair**
- Mrs. Rhonda R. Grimm, Board Member**
- Mr. William K. Manion, Board Member**
- Mrs. Carlyn Sue F. Hirsh, Division Superintendent & Clerk**
- Mrs. Sharon P. Fry, School Board Deputy Clerk**

DRAFT

- Mrs. Claire Collins, Board of Supervisors Chairperson**
- Mr. Clifford Gilchrest, Board of Supervisors Vice-Chairman**
- Mr. Henry "Kevin" Fry, Board of Supervisors Member**
- Mr. Ashton Harrison, County Administrator**

Dr. Ellen Miller, Board Chair, called the meeting to order at 6:31 p.m. with all members present except Mrs. Lowry, Mr. Perdue, and Mr. McWilliams. **14-15: 243
CALL TO ORDER**

Chairpersons, Dr. Miller and Mrs. Collins, welcomed all in attendance to the meeting. **14-15: 244
WELCOME**

Both Boards jointly approved the agenda as presented. **14-15: 245
APPROVE OR
AMEND AGENDA**

There were none to be heard. **14-15: 246
PUBLIC COMMENTS**

2015-2016 Budget Request and Update

Background information: The advertised Board of Supervisors budget for schools is \$557,261 below the request from the School Board.

**14-15: 247
ITEMS FOR DISCUSSION**

Board member discussion included the following items, but was not limited to:

- 3 year salary project for regional staff competitiveness
 - progress has been made;
 - salary scales have not reached regional geographic areas average;
 - local county and city schools included in our region ranking is not reflective of staff experience in comparison provided by Board of Supervisors salary survey derived from a VDOE report.

- 2% salary increase for staff and School Board salary increase - \$147,056
- 10% increase in health insurance premiums; with increased costs due to participation for SY2015-16
- hospitalization increase plus salary increase totaled \$284,604
- expenditures and revenues
- \$286,000 unappropriated school funds received by the Board of Supervisors in 2013-14. The School Board asked if these funds could be appropriated to the schools.
- addition of a ten month Instructional Coach to provide support to superintendent, principals, teachers and the delivery of curriculum development - \$68,715
- Payment in lieu of taxes - \$134,500 - County Administrator asked the School Board if they were willing to take the risk of 50% to BOS and 50% to schools.
- VRS certification rates
- sequestration and No Child Left Behind (NCLB)
- appropriation of school funds prior to county budget funding allowing school staff time to distribute contracts in a timely manner
- low pupil/teacher ratios
- importance of open communication

**14-15: 247 (Con't.)
ITEMS FOR DISCUSSION**

Joint Transportation Project

Mrs. Hirsh and Mr. Harrison met and decided not to pursue a Joint Maintenance and Transportation program at the same time. They agreed to explore the Transportation program first.

Items discussed:

- move toward joint fueling stations
- card readers to monitor fuel usage, pin numbers required, reports, and on-site demands
- BCHS fueling station to be connected to the emergency generator prior to the paving of the parking lot
- fuel costs/bid fuel rates
- involve all school and county departments
- obtain cost estimates by September board meeting prior to Joint Meeting on September 15, 2015

Client/Engineer Professional Services Agreement – Bath County High School Parking Lot

Mrs. Hirsh said Mr. Tom Austin, Mattern & Craig, Inc., provided a Client Engineer Professional Services Agreement that included a 45-60 day window to develop a plan. When Mrs. Hirsh signs off on the plan, the invoice will be forwarded to the county for payment.

Sinkhole – Bath County High School Football Field

Mrs. Hirsh provided an update on a 3 ft. diameter/6 ft. deep sink hole located on the football field. Mr. Gene Phillips and Tom Austin, Mattern & Craig, Inc. will be onsite Monday to review the site in an effort to determine the cause of the sinkhole.

Other

- Consider bidding projects together in an effort to save money
- \$31,000 appropriation may be used to fund elementary schools restroom renovation
- School revenue
- End of year money
- Update on BCHS auditorium project
- BCHS concrete/cement cracks have occurred, no imminent danger, patching & painting required

**14-15: 247 (Con't.)
ITEMS FOR DISCUSSION**

The next Joint Meeting is scheduled on Tuesday, September 15, 2015 at the School Administration Building.

**14-15: 248
NEXT JOINT MEETING**

The meeting adjourned at 7:53 p.m.

**14-15: 249
ADJOURNMENT**

The Bath County School Board met in a Regular Meeting on Tuesday, May 5, 2015 at 7:00 P.M. following a Closed Meeting at 5:30 P.M. at Bath County High School.

PRESENT:

- Dr. Ellen R. Miller, Board Chair**
- Mr. Eddie H. Ryder, Board Vice-Chair**
- Mrs. Rhonda R. Grimm, Board Member**
- Mrs. Catherine D. Lowry, Board Member**
- Mr. William K. Manion, Board Member**

DRAFT

- Mrs. Carlyn Sue F. Hirsh, Division Superintendent & Clerk**
- Mrs. Sharon P. Fry, School Board Deputy Clerk**

Dr. Ellen Miller, Board Chair, called the meeting to order at 5:35 p.m. with all members present except Mr. Manion and Mrs. Lowry who arrived at 5:40 p.m.

**14-15: 250
CALL TO ORDER**

On motion by Mr. Ryder and seconded by Mrs. Grimm, the Board (3-0 vote) convened in a closed meeting at 5:36 p.m. to consider resignation and appointment of specific employees, student discipline matters and updates, appointment of a student liaison to the School Board, consider non-resident students, and appointment of members to Comprehensive Plan Committee.

**14-15: 251
CLOSED MEETING
AND CERTIFICATION
OF CLOSED MEETING**

On motion by Mr. Ryder at 7:06 p.m., the Board came out of the closed meeting and certified (5-0 vote-roll call) that, to the best of each member’s knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed; and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.

**14-15: 252
CERTIFICATION OF
CLOSED MEETING**

Dr. Miller called the meeting to order at 7:06 p.m. and led the Board in the Pledge of Allegiance and a moment of silence.

**14-15: 253
CALL TO ORDER FOR
PUBLIC MEETING**

On motion by Mr. Manion and seconded by Mr. Ryder, the Board (5-0 vote) amended the agenda and moved Item 10.-D. - Presentation by ProGrass Synthetic Turf Systems to the May meeting.

**14-15: 254
APPROVE OR
AMEND AGENDA**

- Sheriff Robert Plecker praised the work of BCHS Auto Mechanics Teacher, Jeff Hicks and students. Sheriff Plecker presented a certificate of appreciation to Mr. Hicks for being an outstanding instructor in educating our students in the auto mechanics industry.

**14-15: 255
PUBLIC COMMENTS**

- Mr. Jeff Hicks addressed the Board thanking them for their support over the 28 years he has been employed by the schools. A program was implemented three years ago to have auto mechanic students' service the Sheriff's department vehicles. Mr. Hicks said the program has saved the county \$25,000 in associated costs and gives students hands-on experience and a sense of pride.

**14-15: 255 (Con't.)
PUBLIC COMMENTS**

A power point presentation was shown in recognition of Teacher Appreciation Week.

**14-15: 256
GOOD NEWS IN
BATH COUNTY
PUBLIC SCHOOLS**

- Teacher Appreciation Week, May 4-8, 2015**
- National School Nurse Day, May 6, 2015**
- School Nutrition Employee Appreciation Week, May 4-5, 2015**
- FCCLA Leadership Conference & STAR Events, Virginia Beach, April 16-19, 2015**

Sponsor: Adaline Hodge

Kelsey Lindsay	Breads Exhibit	Gold Medal, 1 st Place Trophy \$6,000 Sullivan University Scholarship \$2,500 Culinary Institute of VA Scholarship
Katie Hostetter	Show Piece Exhibit	Gold Medal & Trophy \$6,000 Sullivan University Scholarship \$2,500 Culinary Institute of VA Scholarship
Easton Yohe	Chicken Fabrication & Knife Skills	Gold Medal, 1 st Place Trophy \$6,000 Sullivan University Scholarship
Cassandra Hoover, Victoria Moran, Ashley Fridley	Culinary Arts Cooking Team	Bronze Medal 9 th Place

- FBLA Virginia Western Community College Regional Competition Winners**

Sponsor, Jane McMullen

Grace Hewitt, Molly Watkins	Desktop Publishing	2 nd Place
Nikki McDaniel, JD Vestal, Jenny Quantz	Management Decision Making Team	1 st Place
Dom Essex	Accounting	2 nd Place
Ali McLaurin, Emily Arrington	Banking & Financial Systems	2 nd Place
Katie Via	Health Care Administration	2 nd Place
Sophia Bulgarelli	Intro. To Business Communications	4 th Place
Max Watkins	Business Calculations	5 th Place
Kendall Keyser	Business Communication	5 th Place
Cole Nelson	Intro. To Business	5 th Place

- FBLA State Leadership Conference, April 10-12, 2015 in Reston, VA**

Grace Hewitt, Molly Watkins	Desktop Publishing	4 th Place
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- KidWind Challenge Eastern Regional finals, April 25, 2015, James Madison University**

Sponsors: Ed Ozols, Larry Grubbs, Joey Altizer

The Chargers Team won the Blades Award for the high school division. Team

members included: Chad Wilfong, Logan Locklear, Tommy Hise, Zach Rose, Charles Offer, Trey Shaver, Judith Hiner, Tyler Thompson

- Valedictorian - Saul Pasco**
- Salutatorian - Emily Hall**

On motion by Mr. Ryder and seconded by Mr. Manion, the Board (5-0 vote) approved the consent agenda as presented:

**14-15: 257
APPROVE
CONSENT AGENDA**

- **Minutes**

April 8, 2015 Regular Meeting

- **Claims**

An overview of expenditure summary and a reconciled April 2015 revenue summary were provided for Board review. General Fund Payroll- 69339-69351, 69356-69367, Direct Deposit - 2143-2146, Bills – 69352-69355, 69368-69439, Food Service Payroll – 10565-10569, 10570-10574, Direct Deposit – 2143-2145, Bills – 10575-10584.

- **Reports**

Attendance

March 2015 ADM: BCHS 251.05, MES 109.37, VES 209.11, for a total of 569.53.

Cafeteria, March 2015

Maintenance, not available

Transportation, April 2015

Mr. Tanner Bradley was unable to attend the meeting as he was participating in an athletic event.

**14-15: 258
STUDENT
REPRESENTATIVE'S
REPORT**

Ms. Kari Sponaugle, Bath and Highland 4H Youth Development Agent, shared a powerpoint with Board members. The presentation included an overview of 4-H Youth Development in Virginia, as well as Bath County, and areas of growth opportunity to better involve Bath County youth through in-school, after-school, and community 4-H programs.

**14-15: 259
4-H PRESENTATION –
KARI SPONAUGLE**

In a response to a question raised during public comment at the April meeting, Mrs. Rowe, BCHS principal, presented a breakdown of CTE completers (as measured on the 2013-14 Annual Performance Report), by program.

**14-15: 260
CTE FOLLOW UP –
SARAH ROWE**

Mrs. Hirsh shared May and June, 2015 calendars with Board members. The calendars highlight events that School Board members might wish to attend.

**14-15: 261
END-OF-YEAR
CALENDAR OF EVENTS**

On motion by Mrs. Grimm and seconded by Mrs. Lowry, the Board (5-0 vote) accepted, with regret, **the resignation/retirement requests** as presented.

**14-15: 262
ACTION FOLLOWING
CLOSED MEETING**

- **Tameria Ailstock, BCHS SPED**
- **Courtney Horner, Division-Art**
- **Jessica Hornsby, MES/BCHS – Counselor**
- **Ashleigh Moore, VES – Gr. 2**
- **Sandy Ryder, VES – Secretary**

Retirements: (Submitted in April 2015)

- **Kim Lancaster, MES Teacher**
- **Carol Martin, VES Teacher**

On motion by Mr. Manion and seconded by Mr. Ryder, the Board (5-0 vote) approved the appointment of a **MES substitute cafeteria manager, Stacy Tyree Schumacher** for the remainder of the school year.

On motion by Mrs. Lowry and seconded by Mrs. Grimm, the Board (5-0 vote) **approved the appointment of Jesse Ryder as Student Liaison to the School Board for SY2015-16.**

On motion by Mrs. Grimm and seconded by Mrs. Lowry, the Board (5-0 vote), the **Board authorized the Superintendent to convene a Comprehensive Plan Committee.**

On motion by Mrs. Lowry and seconded by Mr. Manion, the Board (5-0 vote) approved **two non-resident applications for students**, who have moved out of the county, **to complete the year at MES.**

Miss Jessee Ryder was appointed as Student Liaison to the School Board during Action Following Closed Meeting.

**14-15: 263
STUDENT LIAISON TO
THE SCHOOL BOARD
(Policy BBBB)**

On motion by Mr. Manion and seconded by Mrs. Grimm, the Board (5-0 vote) **authorized staff to submit applications for the following annual Federal Grants:** Title 1-A–Improving Basic Programs, Title II-A–Teacher Quality, and Title III-A–Language Instruction for Limited English Proficient and Immigrant Students.

**14-15: 264
AUTHORIZATION TO
APPLY FOR FEDERAL
GRANTS**

On motion by Mrs. Grimm and seconded by Mrs. Lowry, the Board (5-0 vote) **certified that the division meets an allowable provision for a Pre-Labor Day opening of the 2015-2016 school year.**

**14-15: 265
REQUEST FOR PRE-
LABOR DAY OPENING
OF SCHOOL**

On motion by Mrs. Lowry and seconded by Mrs. Grimm, the Board (5-0 vote) approved using the Nonfederal Contribution to offset the increase in lunch prices, allowing students to pay the same meal prices next year as they are for the 2014-2015 school year.

**14-15: 266
SCHOOL NUTRITION
PROGRAM MEAL
PRICES & COMMUNITY
ELIGIBILITY PROVISION
LUMINA SHIFFLETT**

Item addressed in Action Following Closed Meeting.

**14-15: 267
COMPREHENSIVE
PLAN COMMITTEE**

Mrs. Hirsh updated the Board on progress to identify the cause of a sink hole on Bath County High School football field. She said Mattern & Craig, Inc. Engineer, Mr. Tom Austin, was contacted to make recommendations.

**14-15: 268
ITEMS FOR BOARD
MEMBERS**

There were no comments to be heard.

**14-15: 269
PUBLIC COMMENTS**

Mrs. Lowry

- BMI's (body mass index) have been completed at MES and VES
- BCHS athletic physicals are scheduled on Thursday and next Wednesday (a service provided by Bath Community Hospital)
- Attended School Health Advisory Meeting; a church in Millboro, VA has volunteered to fund the summer snack pack program.
- Expressed concern that the tobacco cessation program funding is no longer available.
- Welcomed Kari Sponaule to the county saying the networking aspect of her job is exciting.
- Have a great staff and they are very passionate about our children.

**14-15: 270
ITEMS BY BOARD
MEMBERS**

Rhonda Grimm

- Expressed gratitude to teachers as they are appreciated each and every day.
- Thanked Mrs. Shifflett for updated information on school breakfasts and lunches. Said she is passionate about feeding children without their paying for lunch. Encouraged parents to submit applications for free and reduced lunches.
- Amazed at the talent of our kids and congratulated students on their accomplishments.

Mr. Manion

- Appreciates teachers and staff members.
- Congratulated Mr. Ozols and Mr. Hicks on their student accomplishments.

Mr. Ryder

- Ditto to all above comments.

Dr. Miller

- Thanked everyone for attending the meeting.
- Ditto to all comments regarding teachers, staff, and students.
- Thanked public members for input.
- Urged individuals to step in and serve on the Comprehensive Plan Committee. Said the Board is looking for ideas and innovations to try, and suggestions on future plans for the school system.

**14-15: 270 (Con't.)
ITEMS BY BOARD
MEMBERS**

The Board adjourned the meeting at 8:15 p.m.

**14-15: 271
ADJOURNMENT**

The Bath County School Board met in a Budget Work Session on Wednesday, May 20, 2015 at 6:00 P.M. at School Administration Building.

PRESENT: **Dr. Ellen R. Miller, Board Chair**
 Mr. Eddie H. Ryder, Board Vice-Chair
 Mrs. Rhonda R. Grimm, Board Member
 Mrs. Catherine D. Lowry, Board Member
 Mr. William K. Manion, Board Member

DRAFT

Mrs. Carlyn Sue F. Hirsh, Division Superintendent & Clerk
Mrs. Sharon P. Fry, School Board Deputy Clerk

Dr. Ellen Miller, Board Chair, called the meeting to order at 6:00 p.m. with all members present.

14-15: 272
CALL TO ORDER

There were none to be heard.

14-15: 273
PUBLIC COMMENTS

Background information:

Bath County School Board submitted a FY2015-16 budget request to the Board of Supervisors on March 18, 2015 in the amount of \$11,159,618, an increase of \$557,261 (5.26%). At their regular meeting on May 12, 2015, the Board of Supervisors approved the Bath County Public Schools FY 2016 budget in the amount of \$10,610,936, reducing the budget by \$548,682.

14-15: 274
CONSIDER APPROVAL
OF FY2015-16 BUDGET
AS AMENDED

Board member discussion included, but was not limited to:

- Current end of year balance projections
- Member changes in health insurance resulting in additional costs/open enrollment
- 10 % renewal cost increase to health insurance
- VRS rate decrease
- Salary increases
- Property, vehicle and student insurance renewals
- SPED services including Occupational Therapy costs
- AP/dual enrollment/Governor’s school
- Consider elimination of Instructional Coach
- Consider elimination of two positions due to attrition
- Adjustments to Gas/Diesel line, Adv. ED increase, instructional OT line
- Installed food service water heater with end of year money, removed from 15/16 budget
- Purchase textbooks this year and remove \$4,000 from 15/16 budget
- Alternative transportation for DSLCC Governor’s School
- Issuance of contracts
- Salary increase for Board members
- Parking lot pavement project
- Forest reserve funds

With a reduction in the budget of \$548,682, Mrs. Hirsh, Mr. Rider (Business Manager), and Paul Lancaster (Technology, Testing & Administrative Services Director) recommended the following items to balance the FY2015-16 budget:

**14-15: 274 (Con't.)
CONSIDER APPROVAL
OF FY2015-16 BUDGET
AS AMENDED**

- 2% salary increase for all positions.
- Health insurance at approved rates and projected enrollment as of today.
- Removed instructional coach.
- Changed VRS professional rate from 14.5% to 14.06%.
- Reduced vehicle / property & casualty insurance upon receipt of current invoice.
- Reduced 1 licensed staff member and 1 classified staff member thru attrition.
- SPED Services – reduced deaf & hard of hearing, added to psych assessments, removed contracted services for occupational therapist, and added an occupational therapist to staff.
- Retiring staff were replaced at Step 10 w/ master’s degree and employee only insurance.
- AP classes / Dual Enrollment & Governor’s School reduced to likely participation based on a 7 year average.
- Small changes to finish balancing budget.

A motion by Mr. Ryder to ask Administrators to go back and see where they can find money for the Instructional Coach Position died for lack of a second.

On motion by Mr. Manion and seconded by Mrs. Lowry, the Board (4-1 vote, Ryder opposed) adopted the FY2015-16 budget as presented.

On motion by Mr. Manion and seconded by Mrs. Lowry, the Board (5-0 vote) asked the Board of Supervisors for a supplemental appropriation in the amount of \$72,400 for an Instructional Coach position for FY2015-16.

The Board adjourned the meeting at 7:17 p.m.

**14-15: 275
ADJOURNMENT**